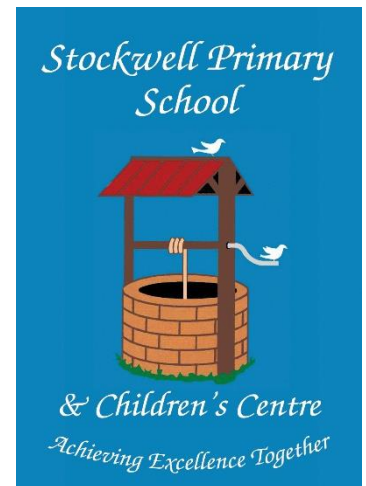


22.10.18



Dear Parents/Carers,

A Parent Forum meeting recently took place on the 16<sup>th</sup> October and we have attached the minutes from this meeting for your information.

Please join us in the next Parent Forum meeting which will be on Wednesday the 28<sup>th</sup> November 2018 at 9.15am in the main hall.

I look forward to seeing you.

Yours Sincerely,

Mr Morton  
Acting Head of School

# Parent Forum Meeting Minutes

## Present:

Mr Morton

Ms Fraga

Ms Akinmade

Ms Smith

Ms Tyson

	Heading	Key points	Actions
1.	<b>Welcome &amp; Introduction</b>	Welcome to parents and Introduction of SLT present at meeting Outline of agenda for meeting. Reminder that any issues that are more personal are dealt via the appropriate channels (Class teacher, Phase leader, Assistant Head, Head of School, Executive head, chair of governors)	
2.	<b>Celebrating success</b>	School council presentation of their highlights of the term and what they would like.	
3.	<b>Events</b>	Tue 16th, 9.15am – Parent Forum Wed 17th, Coffee Morning Drop in – KS2 Thu 18th, 9.00am & 3.30pm – Exhibition of Work Thu 18th – LAST DAY OF TERM Fri 19th, all day – Parent Consultation w/ Exhibition of work, DBS, Cater-link, uniform Mon 29th Oct – FIRST DAY OF TERM Wed 31st Oct, – Coffee morning Fri 2nd, 10:30am– Class Assembly – 2C Fri 2nd – Film Club for Years 4, 5 & 6 Tue 6th, 4.00pm-5.00pm – E-safety workshop Wed 7th, Coffee morning Drop in – Phonics Fri 9th, 10:30am– Class Assembly – 5A Wed 14th, 9:30am & 2.00pm – Reception Open day sessions Fri 16th, 10:30am– Class Assembly – 5B Fri 16th – 3:00-4:30 Film Club for Reception & Year 1 Mon 19th – SCHOOL CLOSED for STAFF TRAINING	
4.	<b>Priorities</b>	Sharing of 3 school priorities with parents: <u>Reading</u> - There will be an influx and focus on reading and hopefully there will be a real noticeable change. <u>Communication</u> - This is an ongoing thing that we will be working on as a team and make it a priority, it is something as a school that we want to work on and improve. <u>Well-being</u> - We want to ensure all stakeholders well-being is looked after.	
5.	<b>Parent only section feedback</b>	Sharing of parental priorities for School:  Communication- This leads to let us know what's happening in terms of class issues with RB?  A lot of new parents aren't aware of what Parent forum actually is. Is there a way of sharing this information?	To circulate information to RB parents about staffing  School to include more information on flyers

		<p>PTA suspension. - Parents are concerned as to why the PTA was suspended. Even though we are having an audit we still should be able to have our meetings. The school needs to improve relationships with parents. Concern that Suspending the PTA could lead to parents not wanting to help in the future.</p> <p>Concern that fund raising for playground id being affected.</p> <p>Homework- Parents are concerned that the level of work may be too high for the ag group. The format and font of homework should be more child friendly. Math homework should be given on grid paper not lined. The art projects can be hard for the younger ages. A lot of parents never went to the coffee morning so are not aware of the new homework policy or changes, so parents don't know what the outcome. Can teachers let us know the expectations of our children and of parents helping children and what level are we working at.</p> <p>Back gate opens late can that be fixed.</p> <p>School dinners- it's been raised a few times in terms of the level of the taste of food and halal meals being provided. Parents have spoken with Caterlink, again we have no commutation as to why it can't be administered. What can be put in place?</p> <p>Stating vegetarian doesn't mean they can't eat fish. Maybe the food tick boxes options can be changed.</p> <p>Concern about the times given to children to eat.</p>	<p>School to communicate with Parents about parental involvement</p> <p>Homework policy to be shared with Parents along with expectations for year groups</p> <p>Parents to speak directly to class teachers in the first instance if concerned about level of homework</p> <p>To review timings of back gate</p> <p>School to provide feedback on the option of providing Halal food and review the dietary preference boxes.</p> <p>To inform parents about lunch timings</p>
6.	<b>Next Parent Forum</b>	Wednesday 28 <sup>th</sup> November 2018 at 9.15am in the Main Hall	