



**BJS Federation of Schools**

# **Admissions Policy**

Policy Adopted: Spring 2022

A handwritten signature in black ink, appearing to read "A. Parker".

Signed: \_\_\_\_\_

**Ms A. Parker Executive Headteacher**

## ADMISSIONS POLICY

### Admission

We welcome visits by prospective parents and carers. It allows you to see at first-hand how the school is organised, and to visit classrooms in action. Prospective parents/carers are invited to attend our regular open mornings. The Executive Headteacher and other members of the school community will be pleased to show you round the school and tell you about the school and nursery, answering any questions you may have.

Children are invited to visit with their parents or carers in the term before they start, in order to see their new school and meet the teachers and support staff. Enrolment forms are completed, which give us essential details and helps to settle in your child successfully. Where possible, the reception teachers also visit the children in the nursery they are attending to see them operating in an environment in which they are familiar.

### Criteria for Admission to BJS Federation of Schools

We can take up to 60 children in each year group at Bonneville and Stockwell, with Jessop taking up to 30 children in each year group. We do advise you to contact the school soon after your child's second birthday to fill in an application form for admission into our nursery.

Lambeth manage applications for school places, and you should apply directly to them. Places are allocated in the following order according to Lambeth's admission policy:

1. **Looked After Children:** Priority will be given to looked after children and previously looked after children. Previously looked after children are children who were looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order) immediately following having been looked after.
2. **Siblings:** Children with a brother or sister who already attends the school and has not left the school at the time of the admission.
3. **Children with Exceptional medical or Special Needs:** Children with a professionally supported medical or social need, will need to have a meeting with a senior member of staff who will assess the child's needs to make sure the school can support their needs accordingly.
4. **Children of Staff:**
5. **Distance:** Priority will be given on the basis of distance between the child's home and the school.

When parents/carers apply for a place at a particular school, their child's name will be put on the school's application list. However, it is important that parents/carers realise that the length of time a child's name is on an application list does not give the child priority over later applicants with a stronger claim to a place in terms of the criteria listed previously.

### **Criteria for Admission to Nursery**

All children are entitled to 15 hours FREE Nursery provision.

Full time places are available to all pupils with a Top Up fee bookable in advance. Please enquire at the school for up-to-date costings.

Some FREE full-time places are available if children meet the following criteria.

1. Children who are looked after, or who have an allocated social worker who has written support of the need for a full-time place as part of the Child's Plan at that school.
2. Children who are recommended a full-time place by a Team Around the Child (TAC), Locality or Disability Panel.
3. Children in circumstances where the Headteacher considers a full-time place should be provided. To ensure quality across the borough the following criteria must be met first:
  - a. children who are eligible for free school meals
  - b. evidence to demonstrate that home circumstances could significantly affect a child's well being
4. In line with DFE guidelines, we now offer 30 hours free educational childcare. This applies to those who meet the criteria, where parents working a minimum of 16 hours per week and earning between £16,900 and £100,000 a year, per person, per household. For the 30 free hours childcare you will need to apply online for the eligibility code.

**Note: Children who are accepted into the Nursery do not have an automatic right to a place in our reception classes.**